



# **COQUITLAM**

## **MINOR HOCKEY**

**COQUITLAM MINOR HOCKEY ASSOCIATION  
EXECUTIVE MEETING  
2025-01-07  
Poirier, Room 2, 7:30pm**

**Voting Members Present:**

**President - Ashleigh Turner**  
**2VP – Tiffany Simms**  
**3VP – Mike Botic**  
**4VP – Aimee King** (Zoom + exited at 9:05pm)  
**Risk Manager – Amanda Dishaw** (Zoom)  
**Coach Coordinator – Ryan Newman**  
**Events and Engagement Coordinator -Julie Kim**  
**Treasurer – Eryn Tite**  
**U18C & 1VP – Michelle Valente**  
**U15C – Dennis Oh**  
**U13C – Jen Bradley**  
**U11C – Sandy Chan**  
**U9C - Louise Nagy** (Zoom)  
**U7C – Darryl Stickler**

**Voting Members Not Present:**

**Equipment Manager – Don Simms**

**Non-Voting Members Present:**

**Admin Coordinator - Hanna Vandereijk**

### **Agenda**

**Call to order: 7:45pm**

**1. Minutes of Previous Meetings + Agenda Approval**

**MOTION: To approve the previous Meeting Minutes as presented, with the amendment as discussed**

**MOTIONED: Dennis**

**SECONDED: Michelle**

**ALL IN FAVOUR**

**MOTION CARRIED**

**MOTION: To approve the Agenda, with the amendments as discussed**

**MOTIONED: Darryl**

**SECONDED: Dennis**

**ALL IN FAVOUR  
MOTION CARRIED**

**2. Chair Address**

a) PCAHA Update –

i) Documents were sent out to the board for review and further discussion will be continued on these items at our meeting in 2 weeks. Ashleigh has requested the full document from PCAHA. A survey was supposed to be sent out to all Associations, but this hasn't happened yet. It should be out this week.

ii) Ashleigh has been in contact with other presidents of the FVN Associations, due to our Association not being grouped with Port Coquitlam. The conversation is to make minor hockey more competitive and for all associations to have more development opportunities. In doing this, it could decimate smaller associations. This is a big factor that needs to be looked at and evaluated properly.

iii) There's been a lot of meetings with PCAHA and FVN. Scholarship Tournaments coming up at the end of this month. The U18A1 Provincial Championship is coming up, along with many other events.

b) Atomic Evaluations and Tryout Review – This was sent out to the board for review. It will be discussed further at our upcoming Evaluation and Tryout Meeting.

**3. Reports**

a) Coach Coordinator

i) Coach VS Coach Game – This is coming up on January 31<sup>st</sup>. We have approx. 45 coaches who would like to be a part of it.

ii) Coach Survey Results – This went out to the membership over the holidays. We received a lot of positive feedback overall, and it shows how much work the committee and coaches put in.

iii) Coach Application Process – Discussion has begun for next season's process. Application dates and deadlines will be discussed over the next few weeks.

iv) Changing Division Coordinator to Director at Large Discussion

**3. Unfinished Business**

a) Code of Conducts Policy Discussion – Code of Conduct forms will be reviewed prior to the AGM. These forms include the Board Code of Conduct, Conflict of Interest Policy, Parent and Player Code of Conducts. A specific call out will go out to the board; to join the Governance Committee and the committee will review these documents. Discussion to be continued on implementing the Code of Conducts into the Bylaws.

**4. New Business**

a) EEC Email Ratification - 12/17/2024

**MOTION: To appoint Julie Kim as the EEC for the remainder of the 2024-25 season effective immediately**

**MOTIONED: x1**

**SECONDED: x1**

**IN FAVOUR: x10**

**MOTIONED CARRIED**

b) Sponsorship

i) Actilife Physiotherapy has joined on as a Bronze Sponsor. Mike will work with Hanna to get their info up on the website and on our social media.

ii) Ashleigh and Mike had a meeting with another potential sponsor, details were sent out to the board for review and further discussion.

iii) Louise and Mike will create a Sponsorship Agreement/Letter of Understanding for Sponsors.

c) Mid-Year Vision and Progress Review Discussion– The Evaluation and Tryout Review Meeting will be a good start in providing goals/objectives to move forward with for the Association. The board has discussed options to track successes/challenges to bring forward at the AGM, tracking action items, and streamlining information for future board members.

## **5. Reports continued**

**a) Administration** - Report was emailed out to the board for review

i) Town Hall – We held a Town Hall last season to answer some questions that the membership had prior to the AGM. Questions were provided to the board prior to the Town Hall for review. Hanna will look at booking a room at Poirier, for May 27<sup>th</sup> or May 28<sup>th</sup>.

ii) AGM – Hanna will look at venue availability for the Centennial Pavilion, for June 18<sup>th</sup>.

iii) Giants Ticket Update – As an association, we are currently requesting 885 tickets from the Giants, which puts us well over the amount to receive half of the 50/50. The tickets will be requested tomorrow. All teams that requested to transfer their team's tickets, have been matched with teams requesting more tickets. The Giants tickets will be sent to Hanna, who will send them to the Team Managers for distribution. Team Managers are to request that players attending the game, to wear their CMHA jersey.

iv) Intermission Game Decision – The U7 team that sold the most tickets, is U7C2. They will play in the Giants Intermission Game.

**b) Development Coordinator/Development Committee**

i) The Development Coordinator report will be sent out to the board for review, once received and prior to our February meeting

**c) Equipment Manager**

i) Logo Design – There's been no additional responses from companies he's reached out to.

**d) Treasurer**

**MOTION: To go In Camera**

**MOTIONED: Ashleigh**

**SECONDED: Darryl**

**ALL IN FAVOR**

**MOTIONED CARRIED**

**i) MOTION: To approve to pay the expense submitted, by the Development Coordinator as presented**

**MOTIONED: x1**

**SECONDED: x1**

**IN FAVOUR: x10**

**OPPOSED: x3**

**MOTION: To go Out of Camera**

**MOTIONED: Ashleigh**

**SECONDED: Eryn**

**ALL IN FAVOR**

**MOTIONED CARRIED**

ii) AI Use for Meeting Recording/Transcription – The board will discuss this further closer to the AGM and this will be brought forward to the membership for approval if decided on.

**e) Risk Manager**

i) U9 Tournaments – Please be aware if you're traveling to tournaments outside of PCAHA, that they don't differentiate between major or minor. U9 Pilot Program teams need to look into tournament details, prior to travel.

**f) Tournaments**

i) The Candy Cane + Winter Classic tournaments are now complete. The U11A Pup tournament takes place in February

**g) Other -**

i) Hanna/Ashleigh will continue sending out PCAHA memos to the board for review.

ii) It's important to remind Team Managers of the minor suspension guidelines and to keep track of cumulative penalties. Questions are to be directed to Division Coordinators/VPs.

**Next Meeting – 02/04/2025**

**Meeting Adjourn – 10:02pm**