



# **COQUITLAM**

## **MINOR HOCKEY**

**COQUITLAM MINOR HOCKEY ASSOCIATION**  
**EXECUTIVE MEETING**  
**2024-11-05**  
**Poirier, Room 3, 7:00pm**

**Voting Members Present:**

**President - Ashleigh Turner**  
**2VP – Tiffany Simms**  
**3VP – Mike Botic**  
**4VP – Aimee King**  
**Coach Coordinator – Ryan Newman**  
**Equipment Manager – Don Simms**  
**Treasurer – Eryn Tite**  
**U18C & 1VP – Michelle Valente**  
**U15C – Dennis Oh**  
**U13C – Jen Bradley**  
**U11C – Sandy Chan**  
**U7C – Darryl Stickler**  
**Risk Manager – Amanda Dishaw**

**Voting Members Not Present:**

**U9C – Louise Nagy**  
**Events and Engagement Coordinator - VACANT**

**Non-Voting Members Present:**

**Admin Coordinator - Hanna Vandereijk**  
**Guest Speaker: RIC - Trevor Boudreau**

### **Agenda**

RIC Report -

- Thank you to Eryn, Hanna and Tanya for assisting with everything this far
- We've had 2 clinics, and we've certified 76 new officials
- The upcoming plan is to build a team of supervisors. The goal is building the base of officials, and to get them to continue and be apart of the program.
- This program is all about succession planning and building pride in officiating
- The plan is to get shirts made up to give to the kids on ice, so they're proud to be an official
- The plan for returning officials is to dedicate a weekly ice time for them, once new officials have a few more sessions
- A future budget for this program will be further discussed

\*Trevor exited at 7:30pm

**Call to order: 7:31pm**

**1. Minutes of Previous Meetings + Agenda Approval**

**MOTION: To approve the Agenda, with the amendments as discussed**

**MOTIONED: Ashleigh**

**SECONDED: Darryl**

**ALL IN FAVOUR**

**MOTION CARRIED**

**MOTION: To approve the previous Meeting Minutes as presented**

**MOTION TABLED**

The minutes will be discussed further, and an email vote will take place for this motion.

## **2. Chair Address**

a) Tiers were released for A. All 3 of our teams that were looking to move up, were accepted. U11A1, U13A1, U15A1 and U18A1 are all in top tiers.

b) In camera and Oath of Office discussion – Going ‘in camera’ means internal board conversation only and is not to be discussed outside of the board. There are some topics that need to remain confidential and aren’t to be shared outside of the meetings.

c) U13A1 discussion and decision – Due to board members being in conflict within this division, our 1VP and 3VP will look at the information presented and make a prompt decision, after coaches have been spoken to. The board members present have agreed that our 1VP and 3VP will manage this.

## **3. New Business**

a) Evaluation review meeting – A separate meeting will take place to discuss and review the A and C Evaluations. Hanna will send out an availability doodle poll to the board, for meeting options in December or January.

b) Ice time error discussion – We received a bill from Planet Ice because a team showed up to the wrong ice time. Planet Ice offered different ice for the team to use, as the ice they showed up for was in use. As a result, CMHA was billed for market ice.

**MOTION: To make the team pay for the ice bill from Planet Ice and CMHA will forgive the no show fee**

**MOTIONED: Eryn**

**SECONDED: Ashleigh**

**ALL IN FAVOR**

**MOTION CARRIED**

c) Slack for coaches – One of our U13C team is using Slack currently for communications, as a pilot. They don’t have access to any channels besides their own. If this results in a positive outcome, it will be discussed further in the future, to offer it to other teams.

**d) 1VP Ratification -**

**MOTION: To appoint Michelle Valente as 1VP, effective immediately**

**MOTIONED: Eryn**

**SECONDED: Ashleigh**

**ABSTAINING: Michelle** \*Michelle exited the room for this motion

**ALL IN FAVOR**

## **MOTION CARRIED**

e) U11A2 Fundraiser Email Ratification 10/18/2024

**Motion: To allow the U11A2 team to sell Summer Skates with the CMHA logo on them**

**MOTIONED: x1**

**SECONDED: x1**

**IN FAVOR x 10**

**OPPOSED x 1**

**MOTION CARRIED**

f) U18C2 Jersey Sponsorship Email Ratification

**MOTION: To approve the logo placement and sponsorship as proposed U18C2's third jersey**

**MOTIONED: Ashleigh**

**SECONDED: Jen**

**IN FAVOR: Ashleigh, Jen, Aimee, Amanda, Dennis, Mike, Don, Michelle, Kelly, Eryn**

**MOTION CARRIED**

g) Giants ticket discussion – The board had previously agreed that each player is responsible for one ticket. There will be 2 phases to this process. Deadline for the transfer request is Nov. 30<sup>th</sup> and the deadline for requesting additional tickets is Jan. 6<sup>th</sup>. Teams will complete the jotform and tickets will be transferred in order that the form comes in. CMHA will receive 50% of the 50/50.

h) CSCUA Meeting Update – CSCUA is now called Coquitlam Indoor Athletics Sports Association. Going forward, there will be a \$50 annual fee to be a part of this group. Some of the things that came up, that would apply to us is:

i) ice allocation/priority ice for CMHA at Planet Ice

ii) priority determining new arenas

iii) determining budget in terms of spending relating to sports

**\*In camera**

**i) Refund request (Player A)**

**MOTION: To provide player A with the 100% refund, minus the admin fee**

**MOTIONED: x1**

**SECONDED: x1**

**OPPOSED: x2**

**IN FAVOR: x11**

**MOTION CARRIED**

j) Volunteer exemption discussion

**\*Out of in camera**

k) Our Volunteer Coordinator has resigned.

## **4. Reports**

**a) Coach Coordinator**

i) Big thank you to our Coach Committee and to Dave for the work that has been done

ii) Coach Vs Coach Game – We have 25-30 coaches already who are interested.

iii) A coach meeting was held last month with 25-30 coaches in attendance. This was hosted by Ryan, Dave and Craig Fraser. Development, certifications, Coach Them, coach engagement and conflict resolution were discussed. An on-ice session is also being looked into.

iv) Coach Them – Work is being done with the coaches on this platform. We currently have 35 active users.

v) Coach surveys – These are currently being revamped and dates are being discussed on when these will go out.

\*Ryan exited at 9:07pm

## **b) Equipment Manager**

i) Jerseys – 3 quotes have come in and are being reviewed. Further discussion will be continued on what to do with the old jerseys.

ii) Jersey logo - The logo design hasn't been started yet, but this will be discussed further at the next meeting.

\*Tiffany and Don exited

## **c) Treasurer**

### **\* In camera**

i) Refund Request (Player B)

**MOTION – To approve the family of Player B for a 75% refund, minus the admin fee**

**MOTIONED – x1**

**SECONDED – x1**

**IN FAVOR – x8**

**OPPOSED – x1**

**ABSTAINING – X1**

**MOTION CARRIED**

**\*Out of in camera**

ii) Our Events and Engagement Coordinator position is vacant. We have several upcoming events, and this role needs to be filled. If teams haven't provided a volunteer for the EEC Committee, they won't get their first or second deposit.

## **d) Administration - Report was emailed out to the board for review**

i) Holiday Skate – This will take place on Dec. 15<sup>th</sup>, 9:30-10:45am. Darryl will be the host for the event. Admission will be a non-perishable, which will be donated to SHARE Food Bank

ii) Share communications – The board is in agreement that they support this organization, and communications can be sent out to the membership

iii) Townhall – Hanna will look into available dates and report back to the board

## **e) Risk Manager**

i) We've had a significant number of issues with safety people not being present during injuries and making the wrong call. An email will be sent out to safety people listing their responsibilities, to provide further clarity.

ii) PCAHA issued an email regarding Tik Tok trends. We sent an email on what PCAHA's penalty would be and what CMHA's penalty would be if our teams participate in this trend. There will be a 0 tolerance.

## **5. Correspondence**

i) Ashleigh/Amanda – Division Coordinators to remind coaches and team managers to keep track of any suspensions, through Play Spordle. BC Guidelines must be followed.

## **6. Round Table**

Darryl – Halloween Skate Update – 5 boxes of non-perishables were donated to SHARE. We had a full sign up, but only half of the kids who registered showed up. We also had some kids on the waitlist. Big thank you to Dennis for assisting.

Aimee – As a pilot program, report cards have been made and handed out to U7/U9. This provides feedback to our membership. The logistics will be further discussed with the Development Committee.

**Next Meeting – December 3, 2024**

**Meeting Adjourn – 10:01pm**