



COQUITLAM

MINOR HOCKEY

**COQUITLAM MINOR HOCKEY ASSOCIATION
EXECUTIVE MEETING
May 7, 2024
Zoom, 7:00pm**

Voting Members Present:

President - Ashleigh Turner
2VP – Justine Boulin
Risk Manager – Amanda Dishaw
Equipment Manager – Tina Papa
PAC + Treasurer – Eryn Tite
Coach Coordinator – Ryan Newman (Joined at 8:30pm)
U18C – Kelly Single
U9C – Jen Cesari
U7C – Warren Scrooby

Voting Members Not Present:

1VP – Jolene Allegretto
3VP – Sandra Aubertin
4VP – Aimee King
RIC – Mike Harris
U13C – Tiffany Simms
U11C – Scott Maglio
U15C – Vacant

Non-Voting Members Present

Admin Coordinator - Hanna Vandereijk

AGENDA

Call to order: 7:21pm

1. Minutes of Previous Meetings + Agenda Approval

MOTION: To approve the previous meeting Minutes as presented

MOTIONED: Ashleigh

SECONDED: Amanda

ALL IN FAVOUR

MOTION CARRIED

MOTION: To approve the Agenda as presented

MOTIONED: Ashleigh

SECONDED: Eryn

ALL IN FAVOUR

MOTION CARRIED

2. Chair Address

a) Voting Procedure Discussion - Going forward for clarification purposes, board members will not vote for their own age groups or potential age groups divisions that their kids will be a part of and a policy will be put in place. Anonymous votes take place when there are more than one applicant.

b) A meeting was held to discuss the Request for Proposals for the Development Coordinator Roles. The next order of business will be to create questions for all applicants and to send the questions in advance. Meetings will be scheduled with all applicants. Recommendations will be brought back to the board.

c) Board Positions - For any positions that are up for election, please submit a nomination form and send these to Hanna at the secretary email, **by June 3rd, 7:29pm**. An email with the positions up for election will also be sent out to the membership.

3. Unfinished Business

a) PAC Name Change Discussion and Motion

MOTION: To bring the following resolution forward at the AGM: To change PAC Chair to Events and Engagement Coordinator

MOTIONED: Ashleigh

SECONDED: Eryn

ALL IN FAVOUR

MOTION CARRIED

4. New Business

i) Non-CMHA Member AGM Attendance Discussion - As per our bylaws, no non-CMHA members are to attend.

ii) A Town hall for May 28, 2024, to answer questions prior to the AGM, will be discussed further.

iii) Policy Wording Discussion - In reference to U11A still being required to have equal play - We will be compliant with PCAHA policies and remove our own section of policies pertaining to this.

iv) Bylaw Change Recommendation on June 5th AGM Requirement - This date is close to our fiscal year end and can make it difficult for an audit to be completed and budget. As per our societies act, we need to host it within 6 months of our fiscal year end and to host it within 18 months of our last AGM.

MOTION: To bring the following resolution forward at the AGM: To remove the June 5th AGM requirement from our bylaws

MOTIONED: Ashleigh

SECONDED: Eryn

ALL IN FAVOUR

MOTION CARRIED

v) Budget Meeting - This will be held on May 21st.

vi) Ice Request Discussion - Coquitlam Express asked local community sports organizations for priority ice allocation and selection, which the Board determined not to advise of support for

a) Development Coordinators - No report was submitted to the board for review

b) Equipment Manager

i) Goalie Gear Cheques - We need to update our policies noting that there should be a cheque per set, provided from each team for goalie equipment and 2 separate cheques \$100 each for goalie jerseys. Recommendation for next season would be for the Team Equipment Manager to take on more responsibility and to take a bit of pressure off of the Team Manager.

ii) Jerseys - Hanna has been provided with the list of who's jersey cheques to cash. A quote has been received for replacement jerseys. Tina will move forward with this request.

iii) Locker room - This has been cleaned and pinnies are ready to go for Evaluations.

iv) Puck Bags - These are ready to go for the new season. Requests for 30 per team have been coming in

v) Sock Orders - These will be requested soon.

c) Administration - Report was emailed out to the board for review

i) Please send in your Year End Report to me by May 15th, 2024. I need these to add to our AGM slideshow and for the website.

ii) Just a reminder to organize your email inboxes, to ensure that this is organized for the new season.

iii) New Team Name Survey results were emailed out to the board.

d) Treasurer

i) Direct deposits through Ploto is working out great

ii) Registration dates - May 15th for returning players, July 3rd (changed from July 1st) for new players. Registration and Summer Development are being worked on by Eryn and Natasha and the goal is to open Summer Development registration on May 13th.

iii) **MOTION: To amend the Foundation Fund policy, as per the document sent out**

[MOTION #2024-04-08-001](#)

MOTIONED: Eryn

SECONDED: Ashleigh

IN FAVOUR:

ABSTAINING: Warren

MOTION CARRIED

iv) **MOTION: To partially update the cancellation/withdrawal policy as per the document sent**

[MOTION #2024-04-15-001](#)

MOTIONED: Eryn

SECONDED: Ashleigh

IN FAVOUR: Ashleigh, Justine, Amanda, Eryn, Tina, Kelly, Jen, Warren

MOTION CARRIED

v) **MOTION: To charge \$25 per month per player on failed credit card payments that are not corrected with 72 hours of failure, or on any other account in arrears without a payment plan arranged with the Registrar and approved by the Treasurer, effective immediately.**

[MOTION #2024-04-20-001](#)

MOTIONED: Eryn

SECONDED: Ashleigh

IN FAVOUR: Ashleigh, Justine, Amanda, Eryn, Tina, Kelly, Jen, Warren

MOTION CARRIED

e) Risk Manager - N/A

f) Tournaments

i) Eryn will be attending the Ice Allocation Meeting

g) PAC

i) Golf Tournament - Currently, we have 2 registrations. The invite will also be sent out to Port Moody and Port Coquitlam.

h) Coach Coordinator

i) U11 A1 Head Coach Email Ratification:

MOTION: To ratify Jason Mann as the U11 A1 Head Coach for the 2024-25 season

MOTIONER: Ryan

SECONDER: Jen

IN FAVOR: x9

OPPOSED: X1

i) Other(s) (Registrar, Ice Allocator, Referee Assignor, Referee Training Coordinators)
- N/A

6. Correspondence

i) PCAHA AGM - Ashleigh will send out information on this to the rest of the board, in case anyone else would like to attend.

Next Meeting - May 28, 2024

Meeting Adjourn - 8:51pm