



COQUITLAM

MINOR HOCKEY

**COQUITLAM MINOR HOCKEY ASSOCIATION
EXECUTIVE MEETING
March 5, 2024
Poirier, room 2, 7:30pm**

AGENDA

Voting Members Present:

**President - Ashleigh Turner
1VP – Jolene Allegretto
3VP – Sandra Aubertin
4VP – Aimee King
Risk Manager – Amanda Dishaw (Joined at 9pm)
Coach Coordinator – Ryan Newman
PAC + Treasurer – Eryn Tite
U18C – Kelly Single
U13C – Tiffany Simms
U11C – Scott Maglio
U9C – Jen Cesari
U7C – Warren Scrooby**

Voting Members Not Present:

**2VP – Justine Boulin
Equipment Manager – Tina Papa**

**RIC – Mike Harris
U15C – Vacant**

Non-Voting Members Present

Admin Coordinator - Hanna Vandereijk

Call to Order - 7:36pm

1. Minutes of Previous Meetings + Agenda Approval

**MOTION: To approve the Minutes as presented, with amendments as discussed
MOTIONED: Kelly
SECONDED: Eryn
ABSTAINING: Warren
ALL IN FAVOUR
MOTION CARRIED**

**MOTION: To approve the Agenda as presented, with amendments as discussed
MOTIONED: Jolene
SECONDED: Tina
ALL IN FAVOUR**

MOTION CARRIED

2. Chair Address

i) **Contracts** - The following are up for renewal soon: Ref Assignor, Ice Allocator, Registrar, Admin and Development Coordinators. Info will be sent out to the board via email.

ii) **BC Hockey AGM** - If any board members are interested, please let Ashleigh know. We have 5 votes and 3 are registered to attend at this time.

iii) **Nomination Committee** - This was formed as of Jan. 31st.

3. New Business

a) **Dev Committee Report** - The committee has met 3 times. The first couple of times was focused on getting a terms of reference going, to understand the roles. A meeting was held with the Development Coordinators and Development was discussed. Survey questions are currently being adjusted.

b) **MOTION: To grant Eryn permission to accept funds on an unclaimed property fund**

[Motion #2024-02-13-001](#)

MOTIONED: Ashleigh

SECONDED: Amanda

IN FAVOR: Aimee, Amanda, Ashleigh, Jen, Jolene, Kelly, Mike, Ryan, Scott, Sandra, Tiffany, Tina, Warren

OPPOSED: None

ABSTAINING: None

RECUSED: Eryn Tite

MOTION CARRIED

4. Unfinished Business

a) **U15A1 Head Coach continued discussion. Ratification to be tabled.**

5. Reports

a) **Administration** - Emailed the Admin report to the board for their review

b) **Treasurer**

i) **MOTION: To approve tournament dates as discussed and to purchase tournament insurance through BFL as quoted**

MOTIONED: Eryn

SECONDED: Justine

IN FAVOR: Eryn, Tiff, Jolene, Kelly, Tina, Warren, Justine and Amanda (with noted reservations about tournament dates)

OPPOSED: Jen, Sandra, Aimee

MOTION CARRIED

ii) **MOTION: To transfer all CMHA Foundation Fund funds into a High Interest Savings Account (Prospera "Business High Growth Savings Account") effective immediately.**

[Motion #2024-02-28-001](#)

MOTIONED: Eryn

SECONDED: Aimee

ALL IN FAVOR

MOTION CARRIED

iii) MOTION: To transfer all CMHA PAC Main Operating funds into a High Interest Savings Account (Prospera "Business High Growth Savings Account") effective immediately, and change the use of these funds from exclusively PAC-orientated events, to a savings account for capital expenditures that are required in the future (eg. jerseys, goalie equipment, etc). Final use would be determined by the Board as funds are required.

[Motion #2024-03-01-001](#)

MOTIONED: Eryn
SECONDED: Tiffany
ALL IN FAVOR
MOTION CARRIED

iv) MOTION: To approve Avisar as our association accounting firm for the Standard Package for a one year contract which includes consulting for the 2024-25 season, with performance review of continuation of contract and to conduct a Review Engagement on our financials for the 2023-24 season

[Motion #2024-02-28-002](#)

MOTIONED: Eryn
SECONDED: Kelly
ALL IN FAVOR
MOTION CARRIED

c) Development Coordinators - Report emailed out to the board for their review and they will attend the April meeting instead of tonight.

d) Coach Coordinator - N/A

f) Equipment Manager

i) **Equipment Return** - This will be scheduled for 2 days and details will be provided to the division coordinators.

g) Tournaments - N/A

h) PAC - N/A

i) **Other(s) (Registrar, Ice Allocator, Referee Assignor, Referee Training Coordinators) - N/A**

6. Correspondence - N/A

Adjourn - 10:27pm

Next meeting - April 2024