



COQUITLAM

MINOR HOCKEY

COQUITLAM MINOR HOCKEY ASSOCIATION

EXECUTIVE MEETING

2024-08-06

Zoom, 7:00pm

Voting Members Present:

President - Ashleigh Turner

2VP – Tiffany Simms

3VP – Mike Botic

4VP – Aimee King

Risk Manager – Amanda Dishaw (left at 8:00pm)

Events & Engagement Coordinator – Kelly Single

Equipment Manager – Don Simms

Treasurer – Eryn Tite

U18C – Michelle Valente

U15C – Dennis Oh

U11C – Sandy Chan

U9C – Louise Nagy

U7C – Darryl Stickler

Voting Members Not Present:

Coach Coordinator – Ryan Newman

1VP – VACANT

U13C – VACANT

Non-Voting Members Present:

Admin Coordinator - Hanna Vandereijk

Guest Speaker - Dave Holmes (In attendance 8:03-8:39pm)

Agenda

Call to order: 7:06pm

1. Minutes of Previous Meetings + Agenda Approval

MOTION: To approve the Minutes as presented

MOTIONED: Amanda

SECONDED: Kelly

**ALL IN FAVOUR
MOTION CARRIED**

MOTION: To approve the Agenda as presented, with the amendment to move the Development Coordinator conversation to when Dave joins the call

MOTIONED: Amanda

SECONDED: Kelly

ALL IN FAVOUR

MOTION CARRIED

2. Chair Address

- a) **Evaluations/Tryout Scheduling** - Everyone has been working hard behind the scenes to get things done. Tiffany has been working on the scheduling as our 1vp role is still vacant and we don't have a Development Coordinator in that position yet. Michelle has been helping with the older divisions. A draft version should be shared by tomorrow and it's to be communicated to parents that changes may happen and to check their website division pages for updates. Board members are to review the draft schedule. There will be some gaps and this will require connecting with coaches to see what they need, in terms of practices and exhibition games.
- b) **Evaluation/Tryout Volunteer Sign Up** - A template has been created for this and a link will be sent out to Coordinators/VPs. This will be posted on the website and is to be sent out to parents in your division.
- c) **Summer Development** - This starts next week and we have coaches in place. Some camp changes have been made, as some camps weren't as full as others.

3. Unfinished Business

- a) **Committee Descriptions/Sign Up** - Hanna will be sending this out to the board to review. We have some interest in our DEI committee so far. The Coach Committee is well underway and Coach interviews are being completed.
- b) **Development Coordinator Discussion** -
 - i) Dave Holmes joined our meeting to answer board questions pertaining to the Development Coordinator role.
 - ii) Board discussion and motions

MOTION: To increase the budget to the proposed amount

MOTIONED: Ashleigh

SECONDED: Mike

IN FAVOR: Amanda, Tiffany, Mike, Aimee, Kelly, Don, Eryn, Michelle, Sandy

ABSTAINING: Dennis, Darryl

OPPOSED: Louise

MOTION CARRIED

MOTION To move forward with the Development Coordinator contract negotiations based on the budgeted amount as proposed and a contract that contains deliverables

MOTIONED: Ashleigh

SECONDED: Mike

IN FAVOR: Amanda, Darryl, Tiffany, Mike, Aimee, Kelly, Don, Eryn, Michelle, Sandy

ABSTAINING: Dennis

OPPOSED: Louise

MOTION CARRIED

- c) **Slack** - Ashleigh has signed our Association up for a workspace and applied for the non-profit version. Hanna will support the board in getting everyone added to Slack.

4. New Business

- a) **Insurance Coverage** - Hockey Canada has provided us with insurance coverage, to hold Learn to Skate/Are You Interested in Skating Sessions. Kids don't need to be a part of CMHA to attend these events. This would be a great opportunity to get kids interested in playing.
- b) **U9 Update** - This decision to move to full ice is now with Hockey Canada and it's looking positive. BC Hockey has approved it. A development meeting will be scheduled, to look at getting plans in place.

5. Reports

a) Risk Manager

- i) **New Criminal Record Check System** - This will be online through BC Services. Amanda is in the process of getting things set up for this.

b) Administration - Report was emailed out to the board for review

- i) **Holiday Skates** - Hanna will work with Natasha to see what ice times would be available for a Halloween Skate. A Sunday in October, with 2 ice times will be requested. We will look into splitting ice times with certain age groups this year. Darryl, Hanna and Kelly will organize this event. A Christmas Skate will also be discussed later on.

c) Treasurer

- i) Volunteer Policy and Grid Discussion

Motion: To adopt the revised version of the [CMHA Volunteer Policy](https://coquitlamminorhockey.org/wp-content/uploads/sites/360/2024/09/CMHA-VOLUNTEER-POLICY-ORIGINAL-2016.pdf) and [Grid](#), with the amendments of removing the "Development Session Communicator" from the Grid and changing "Team Pages" to "TeamSnap Manager to Team" on the Grid.

<https://coquitlamminorhockey.org/wp-content/uploads/sites/360/2024/09/CMHA-VOLUNTEER-POLICY-ORIGINAL-2016.pdf>

MOTIONED: Eryn

SECONDED: Darryl

ALL IN FAVOUR

MOTION CARRIED

- Coordinators will send out a generic mid year reminder to parents, to get their volunteer hours completed

ii) **Motion: To update the U18 Mentor Program's name, expectations, processes, and scope as per suggested edits below to current posted webpage blurb**

https://coquitlamminorhockey.org/wp-content/uploads/sites/360/2024/09/Motion-2024-07-27-001_U18-Mentor-Program-Update.pdf

MOTIONED: Eryn

SECONDED: Darryl

ALL IN FAVOUR

MOTION CARRIED

- U21 players can now also be a part of this program

d) Events and Engagement Coordinator

i) **Golf Tournament** - This has been canceled due to low registration. In terms of requesting Sponsorship and requesting gifts, this has been tough. Kelly is open to ideas and suggestions. We will try to book a tournament next year.

e) Equipment Manager

i) **Replacement Jerseys** - These have arrived

6. Correspondence

- a) **Banners** - These have finally gone up at Poirier!
- b) **Pre-Season Meetings** - Hanna will send out a Doodle Poll to the board next week to find out what works best for everyone. Once dates/times have been finalized, this will go up on the website.

7. Round Table

- a) **Michelle and Eryn**- Would like to request that any future proposals are to be provided 7 days prior to a meeting for review
- b) **Darryl** - Would like to request that meetings be in person
- c) **Kelly** - Coach Interviews are being conducted, but things are slow right now
- d) **Ashleigh** - Appreciation shoutout to our Registrar/Ice Allocator for the support she's provided in terms of registration and ice allocation
- e) **Michelle** - Has offered to meet in person with new Coordinators/VPs, to go over the Eval/Tryout process

Next Meeting – Sept. 10, 2024

Meeting Adjourn – 10:01pm