



# **COQUITLAM**

## **MINOR HOCKEY**

### **COQUITLAM MINOR HOCKEY ASSOCIATION EXECUTIVE MEETING**

**June 18, 2024**

**Zoom, 7:00pm**

**Voting Members Present:**

President - Ashleigh Turner

2VP – Tiffany Simms

3VP – Mike Botic

4VP – Aimee King

Risk Manager – Amanda Dishaw

Events & Engagement Coordinator – Kelly Single (left at 7:48pm)

Equipment Manager – Don Simms

Treasurer – Eryn Tite

U18C – Michelle Valente

U15C – Dennis Oh

U11C – Sandy Chan

U9C – Louise Nagy

U7C – Darryl Stickler

**Voting Members Not Present:**

Coach Coordinator – Ryan Newman

1VP – VACANT

U13C – VACANT

**Non-Voting Members Present:**

Admin Coordinator - Hanna Vandereijk

## **Agenda**

**Call to order: 7:04pm**

### **1. Minutes of Previous Meetings + Agenda Approval**

a) Minute Approval – Tabled until next meeting

**b) MOTION: To approve the Agenda as presented**

**MOTIONED: Amanda**

**SECONDED: Kelly**

**ALL IN FAVOUR**

**MOTION CARRIED**

### **2. Chair Address**

a) Welcome and thanks to everyone who came out to the AGM. We are looking to move forward as an organization and have some amazing things coming up.

b) New members – I encourage you to connect with the members who have been on the board for a while and ask questions. Look through our Bylaws and Policies as well.

### 3. New Business

a) Introductions + Current vacant roles (1VP + U13C) – If anyone knows of anyone who would like to take on these roles, let us know

b) Roles and Responsibilities + Committee Discussion – We have a variety of committees that have members in them already and will need new members to sign up.

c) Tryouts and Evals – The VPs will have to have a Tryouts Meeting within the next few weeks, and we've also scheduled a company to facilitate tryouts. If you are a VP with a kid in your division, you will swap with another VP who doesn't have a conflict. If you know of anyone who has been involved in tryouts/division coordinating, please let us know. A large meeting was held last year regarding this process, and we looked at what worked and didn't work.

d) Board Additions + Email Ratification (June 17/24)

**MOTION: To appoint Darryl Stickler to U7C, Kelly Single to Events & Engagement Coordinator and Don Simms to Equipment Manager for the 2024-2025 hockey season**

**MOTIONED: Ashleigh**

**SECONDED: Eryn**

**IN FAVOUR: Amanda, Mike, Eryn, Ashleigh, Tiffany, Michelle, Aimee, Louise**

**OPPOSED: Sandy**

**ABSTAINED: Dennis**

**MOTION CARRIED**

e) Development Coordinator Contract discussion - The past season we had a brand-new structure put in place for our Development Coordinators, which resulted in both pros and cons. We put out an RFP for this year and we had 3 applicants. 2 have gone through the interview process. We're looking at one Development Coordinator for the older division and the other for the younger division. Updates will be sent out to the board soon.

### 5. Reports

**a) Administration - Report will be emailed out to the board for review prior to July meeting**

**b) Treasurer**

i) Volunteer cheques aren't ready for ratification at this time.

ii) On-ice helpers are not being rostered to their teams, which is a breach of the BCH rule. A policy will be put forward and next year this will be enforced better. The Risk Manager will send out a reminder that if you're not rostered, you aren't allowed on the ice. This info will also be included on the Roster form.

**MOTION: To provide association volunteering credit to rostered On-Ice Helpers only going forward, effective the 2024-25 season.**

[Motion #2024-06-14-001 On-Ice Helper/Volunteering Credit](#)

**MOTIONED: Eryn**

**SECONDED: Tiffany**

**ALL IN FAVOUR**

## **MOTION CARRIED**

### **c) Risk Manager**

i) Formal Complaint Process Policy was put in place by the previous board and this will be shared with the board for review in July, before being sent out to the membership for the new season.

### **d) Tournaments**

i) We're looking into options for hiring a qualified Tournament Director. Eryn emailed the RFP to PCAHA and Hanna has posted on the website and will email it out to our membership. If we can't fill this position, another option that's being discussed is a Tournaments company. A survey with the options will be sent out to the divisions that are running tournaments this year.

### **e) Coach Coordinator**

i) Coach status – We have ratified Rep Coaches for the following teams: U18A1, U15A1, U15A2, U13A1, U11A1. For non-filled rep positions, we're looking for non-parent head coaches. Approx. 25 parent volunteer head coaches have expressed their interest returning next season.

ii) Coach Committee – Looking for board members with strong networking skills in the U7-U11 age groups to help facilitate a strong coaching culture. Contact Ryan if you're interested in joining.

iii) Recommendation – For U11-U18C to have knowledgeable individuals work with the Coaches/Coordinators through player assessments and balancing. Further discussion to be continued on this.

### **f) Others**

Registration - Numbers are increasing. At risk of having to turn away players due to a goalie shortage. This is being further looked into.

Ice – Currently being discussed, to see if we can alter things to support our teams. Discussion on using some ice times for old/new coach mentoring.

Goalie Day – A 'try it day' is being discussed. This would be with Port Coq. and Port Moody. We'd bring out some of our U7-U11 division. Great opportunity to network within our community.

RIC – 1 proposal has been submitted and details will be brought to the board for review for the July meeting.

## **6. Correspondence**

a) Monthly board meeting schedule – We will continue with the 1<sup>st</sup> Tuesday of each month and alternate between Zoom and in person meetings.

b) Meetings – New parent (house/rep) and team manager meetings will take place in August prior to Evals and Tryouts. Making meetings mandatory is currently being discussed.

Note-taking software is currently being discussed for the board's use to summarize Zoom meetings. Aimee and Amanda will assess and report back to the board at our July meeting

## **7. Round Table**

a)Sandy - Volunteer Policy Updates - Tabled

**Next Meeting – Jul 2, 2024**

**Meeting Adjourn – 8:48pm**