



# **COQUITLAM**

## **MINOR HOCKEY**

### **COQUITLAM MINOR HOCKEY ASSOCIATION**

#### **EXECUTIVE MEETING**

**May 28, 2024**

**In person/Zoom, 7:30pm**

#### **Voting Members Present:**

President - Ashleigh Turner  
1VP – Jolene Allegretto (Zoom)  
Risk Manager – Amanda Dishaw  
Equipment Manager – Tina Papa (Zoom/left after vote)  
PAC + Treasurer – Eryn Tite  
U18C – Kelly Single  
U13C – Tiffany Simms  
U7C – Warren Scrooby

#### **Voting Members Not Present:**

2VP – Justine Boulin  
3VP – Sandra Aubertin  
4VP – Aimee King  
Coach Coordinator – Ryan Newman  
RIC – Mike Harris  
U9C – Jen Cesari  
U11C – Scott Maglio  
U15C – Vacant

#### **Non-Voting Members Present:**

Admin Coordinator - Hanna Vandereijk (Zoom)

### **Agenda**

**Call to order: 8:28pm**

#### **1. Minutes of Previous Meetings + Agenda Approval**

**MOTION: To approve the Agenda as presented**

**MOTIONED: Ashleigh**

**SECONDED: Amanda**

**ALL IN FAVOUR**

**MOTION CARRIED**

## 5. Reports

### e) Risk Manager

**i) MOTION: To implement, pending final legal feedback, the attached 'Formal Complaint Policy' which will form the procedural basis for how Section 7 By-Law Formal Complaints ('Complaints') are handled by the Association.**

**MOTIONED: Amanda**

**SECONDED: Eryn**

**ALL IN FAVOUR**

**MOTION CARRIED**

### 1. Minutes of Previous Meetings + Agenda Approval continued

**MOTION: To approve the previous Meeting Minutes as presented, with the amendment discussed**

**MOTIONED: Ashleigh**

**SECONDED: Amanda**

**ALL IN FAVOUR**

**MOTION CARRIED**

## 5. Reports

### b) Equipment Manager

**i) Position Handover** - Tina/Vanessa will finish the orders coming in and ensure everything is ready to go for the next person. A task booklet has been created for the tasks in this role. Jerseys will be arriving in 6 weeks.

**\*Tina exits meeting**

### 2. Chair Address

**a) Acknowledgements** – Thank you to all the board members who attended the Town Hall.

**b) PCAHA AGM** – Ashleigh, Amanda and Kelly attended the meeting, and a lot of information was shared that will impact the upcoming season, including the possibility of full ice for U9 for the whole season. Updates to follow.

### 3. New Business

**a) MOTION: To increase the Volunteer Deposit fee to \$300**

**MOTIONED: Eryn**

**SECONDED: Aimee**

**ALL IN FAVOUR**

**MOTION CARRIED**

The website will be updated with the new volunteer requirements.

### 4. Unfinished Business

**a) Board Member Check In** – No one is required to say if they're returning. For recruiting purposes, it would be helpful if everyone could mention if they are planning on returning.

**b) AGM Prep** – Hanna has a list of the board members that are attending. Brian Keenan is going to be the Chairperson and has been provided with the finalized agenda. Hanna has also created a slideshow. The Town Hall was created for any questions that the members had, that aren't AGM business related.

## **5. Reports**

**a) Development Coordinators - No report was submitted to the board for review**

**c) Administration - Report was emailed out to the board for review**

**d) Treasurer**

**i) Unclaimed Funds** – These funds haven't been accounted for in the budget.

**f) Tournaments**

**i)** We are looking at hiring a Tournament Director

**Next Meeting – June 5, 2024 (AGM)**

**Meeting Adjourn – 9:11pm**