



COQUITLAM

MINOR HOCKEY

**COQUITLAM MINOR HOCKEY ASSOCIATION
EXECUTIVE MEETING
November 7, 2023 @ 7:00pm
Poirier, Room 3 + Zoom**

Voting Members Present:

President - Ashleigh Turner
1VP – Jolene Allegretto
2VP – Justine Boulin
3VP – Sandra Aubertin
4VP – Aimee King
Risk Manager – Amanda Dishaw
Coach Coordinator – Ryan Newman
Equipment Manager – Tina Papa
U18C – Kelly Single
U13C – Tiffany Simms
U11C – Scott Maglio
U9C – Jen Cesari
U7C – Warren Scrooby

Voting Members Not Present:

RIC – Mike Harris
U15C – Vacant
Treasurer – James Bushell
PAC – Eryn Tite

Non-Voting Members Present

Admin Coordinator - Hanna Vandereijk
Guest Speaker - Mike August

Call to Order – 7:07pm

Guest Speaker: Mike August – Proposal + Board discussion

Mike's been with Coquitlam Minor Hockey for 12 years, as a coach or assistant coach. During this time, he's noticed that Development programs have always had a challenge of getting funding. Mike is a mortgage broker and in discussing with his managing broker, they've come up with a program. For every member that uses their service, a portion will be donated to go towards the development programs. It's a win for the association to get funding and the members get a service that they would already use. The benefit to the brokerage is that it gets their name out to the membership and drives volume. It would be up to \$750 per deal. There will be no commitment if this doesn't work out. They are hoping for a banner on the website, with CMHA having a final say and they will do their own marketing. CMHA is the first to respond.

The board will discuss further and bring questions back to Mike.

1. Minutes of Previous Meetings + Agenda Approval

MOTION: To approve the Minutes as presented, with the most version that was sent out today

MOTIONED: Kelly

SECONDED: Aimee

ALL IN FAVOUR

CARRIED

MOTION: To approve the Agenda as presented, with the potential to move the treasurer report, as presented

MOTIONED: Warren

SECONDED: Tina

ALL IN FAVOUR

CARRIED

2. Chair Address

Tiering has been completed for U13,U15,U18A. U11 will be completed at the end of this week. U13 A1 team wasn't approved to be tiered up, but our U18 A1 team was. With the exception of U18, most of our teams are well balanced. Round of applause to all for doing a great job with the work and balancing teams. It looks like we will have a good balance from PCAHA. If our teams play well, they have the option to re-tier at the Christmas break. Encourage our teams to do that and Sportsmanship points do count.

Amanda and I have been dealing with a lot of complaints and injuries, over the past couple of weeks.

Fundraising requests – I'm not sure who is handling this. Happy to take these on, or delegate them but haven't so far.

Committees – The Development and Performance Committees have met and not sure if other committees have yet. The Discipline Committee only meets when needed. The Coach Committee is discussing policies, going over the feedback. In the new year, looking into what next year looks like from a coach perspective.

We have hired 2 people for tournaments – Damien Stanley and Michelle Valente. Damien has a very diverse background but doesn't have tournament experience. Michelle will be returning as a mentor to Damien in this role. Damien was very open to this and splitting the wage. Eryn has done a ton of stuff with tournaments, so they won't be starting from scratch. They only have 3 remaining tournaments. In hiring them, it will take a lot of work off certain board members.

Ice discussion/Candy Cane Tournament - Full ice requests will need to go to PCAHA. Next year it would be worth discussing and potentially changing the dates for this tournament.

One of the Development Coordinators have resigned, and an exit interview will be held with Ashleigh, Aimee and Warren. Payment discussion and decision to follow.

3. Reports

a) Development Coordinators

The report was emailed out to everyone. The Development Committee and Development Coordinators need to have open communication. The report will be put on a google doc and please any questions, or comments are to be added to it.

U15 mentorship discussion – Nothing in the bylaws regarding this age group, however they can't be doing any coaching until they are certified. It needs to be clear to these kids, as to what they are allowed to do. A bunch of the U15 kids came to assist for the Halloween Skate and they were great. A conversation will be continued on this.

b) Administration

Tournaments - Hanna will be working on the social media aspects for the upcoming tournament. For the tournament account access, Eryn is still waiting for this. She has signing authority now though.

Holiday Skate – Ice has been requested, but the schedule hasn't been released yet. More info to come.

Volunteer/Jersey Cheques – Looking for some clarification on who checks to make sure the player cheques are all in. In previous years it's always been the treasurer. James will be going through the cheques for this season. Hanna has also requested a full roster from the registrar and will send to James. The cheques will need to be reviewed by Dec. 15th. The deadline for when cheques need to be in from teams has also changed from Oct. 31st to Nov. 15th.

c) Treasurer

As James isn't in attendance, there will be no financial discussion.

d) Risk Manager

The U15 group is the #1 problem in terms of disciplinary issues, injuries, and off ice issues. Currently discussing how to handle this. This could be a meeting with all parents to discuss the behaviour and that it needs to stop. An email has been sent out to team managers, regarding disciplinary issues and ref timekeeper violations.

There are a lot of parent/player disciplinary issues that are taking place right now. Ashleigh and Amanda are currently having conversations with certain coaches to have team meetings to discuss these issues, introduce themselves and remind all of the code of conduct they signed. Please send anything that comes up straight to Amanda.

e) Equipment Manager

Budget – Looking at this with Kelly, to potentially order some gear prior to next year.

Goalie pads – Challenges with this, as they are huge for the kids right now. We only have 1 left-handed goalie pad left, so more will need to be ordered. Other associations also do a re-use-it system, this might be something to look into.

Equipment lists – These really need to be done. Send this out to the VPs and division coordinators and they will pass this onto the teams and push the importance of completing it.

President acknowledgement - Amazing job to Tina and Vanessa for their work in this role.

f) Coach Coordinator

U11 A1 coach ratification via email –

MOTION: To add Mike King as the U11A1 Coach, with the proposed contract being offered

MOTIONED: Ryan

SECONDED: Scott

IN FAVOUR: Ryan, Amanda, Eryn, Justine, Tiffany, Kelly, Scott, Warren, Jen

OPPOSED: Sandra

ABSTAINING: Ashleigh, Aimee

MOTION CARRIED

Coaching clinics – Dev 1 (part 2) Coaching Clinic was hosted on Sunday. We hosted approx. 40 coaches across the lower mainland, 6 or 7 of our own. The clinic has changed a bit, as part 1 is done online and part is done in the classroom and on ice. A lot of thank-yous have come in from other associations.

Coach vs Coach Game – Ryan, Eryn and Craig Fraser are working on this, and it takes place Dec. 1st. There's a fair bit of work to complete and there's about 25 coaches so far. Any input is welcomed to make this a fun event.

Parent/player challenges – After speaking with Craig, we create a presentation or mini clinic for parents and coaches. We could bring in Craig in January, to speak to the U11 and lower divisions from Head coaches to on ice helpers. This would help with coaching the parents. More brainstorming will continue, and this will be brought back to the board.

U9 – Mike August will be taking over this team tomorrow.

Evaluation process – Ryan will be reaching out to the development coordinators to hear what went well and what didn't go well. Going forward, what's going to be beneficial for the association. Both the house and rep processes need to have the same values, but they're different. The evaluation process would be great for the development committee.

g) Tournaments

Tournament position ratification via email –

MOTION: To offer Damien Stanley and Michelle Valente a 50-50 split of the posted TD commission with Damien in the Trainee position and Michelle in the Consultant/Trainer position for the balance of the 2023-24 tournament season (to include Candy Cane, U11/U13 Winter Classic and Pup Tournaments).

MOTIONED: Eryn

SECONDED: Ashleigh

IN FAVOUR: Scott, Justine, Tina, Tiffany, Aimee, Jen, Warren, Kelly

MOTION CARRIED

h) PAC

Photo Day is proceeding, and signup will be out next week for this. Committee has been set up for this and the Coach vs Coach Game

Ashleigh mentioned a Hockey Mom's Learn to Skate Event on a donation basis. This would be a fun fundraiser and something to keep in mind.

i) Referee Assignor – Signed contract has been received.

4. Correspondence – None

5. Unfinished Business

i) Development Coordinator Tracking Progress and Discussion – An email was sent in from the Development Coordinators with their report, regarding this. We gave them a spreadsheet to track their progress, and this isn't listed in their contract. We never properly defined what it is that we are expecting with the initial contract. For now, we will ask them to track when they are on ice and what teams, for the month.

We need to figure out how to open our communication lines as well and outline who they can reach out to if there's an issue and for board members as well.

6. New Business

i) Vancouver Giants Fundraiser – This takes place on Feb 2nd or 3rd, and we must sell 300 tickets as an association. We get the 50/50 and we get the proceeds of whatever above the ticket price is. This needs to be announced sooner than later. We get to have a team on the ice during the intermissions and we are thinking of the Mini Cs.

ii) FB Request – We had someone reach out, who has a kid who plays for the Express and is away from home for the first time. This kid is lonely and wants someone to shoot pucks with some younger kids, as he used to do with siblings at home. Ashleigh will reach out to the parent and say that the entire board is more than thrilled and would love to connect you with some families.

iii) Beachcomber Special Offer – Email was sent to us, offering a hot tub discount to our association and membership. If advertising is being requested, she should be a sponsor and provide us with a certain amount, as we don't have a sponsorship person, is anyone willing to take this on?

Adjourn – 9:29pm

Next meeting – Dec. 5, 2023, at Poirier