



COQUITLAM

MINOR HOCKEY

**COQUITLAM MINOR HOCKEY ASSOCIATION
INFORMAL MEETING
May 23, 2023 @ 7:30pm VIA ZOOM**

Voting Members Present:

President - Ashleigh Turner
2VP – Justine Boulin
3VP – Jolene Allegreto
4VP – Aimee King
Treasurer – James Bushell
Coach Coordinator – Ryan Newman
Risk Manager – Amanda Dishaw
PAC- Eryn Tite
RIC – Mike Harris
U18C - Natalie Hayton
U15C – Kelly Single
U9C – Jen Cesari
U7C – Warren Scrooby

Voting Members Not Present:

1VP – VACANT
U13C – VACANT
U11C - VACANT

Non-Voting Members Present

Admin – Hanna Vandereijk
TOC – Jordan Gould
Special Projects – Sarah Loewen

AGENDA

Call to Order – 7:52pm

1. Technical Hockey Directors – Jordan

- Introduction by Jordan
- Hanna will send out the proposal to the new board members if anyone wants to view it.
- Ty Babych manage U6-U9, Jordan Gould will manage U11+U13 and Matt Gauld will manage U15+U18 and all will share U21
- The main focus will be to make hockey decisions, run Evaluations, make goalie program changes, Ty would run the Mini C's and both Ty and Jordan will each coach a team
- Jordan has sent out an email regarding thoughts on an Evaluation committee and a development committee. (Dev. Committee to potentially be set up at the end of June, or beginning of July)
- Addition training tools have been added into the budget. For ex. Stick handling devices, parachutes, heavy and light pucks. The goal is to put some of the money that is made from the programs, back into the programs.

- The previous board did approve Jordan's proposal in April and everyone will have access to those minutes
- The new board will go over the proposal and provide Jordan with questions if applicable

2. Welcome and Introductions

- Ashleigh – Welcome everyone, to being a part of the board. There's been a lot of questions and there's a lot of work to do.
- Board and staff introductions
- Sarah will be available to answer any questions, regarding locating files on Google Drive.
- Sarah's email is secretary@coqmha.org and Hanna's are admin@coqmha.org and info@coqmha.org

3. Board Structure Review

- Our nomination process was not followed properly. We had people email in interest, but not everyone emailed in their nomination forms. Some people weren't provided with the nomination process, due to some individuals not having all of the information that they needed. We have 4 people (Warren, Eryn, Justine and Kelly) that we can appoint tonight. These individuals are all under 1-year terms and will have to be up for re-election next year.
- Jolene has also agreed to step into the 1VP role.
- Scott Maglio has shown interest in the U11C role.

MOTIONED by Ashleigh Turner: To appoint the following into CMHA Executive Board positions:

- 1. Warren Scrooby -> U7C**
- 2. Eryn Tite -> PAC**
- 3. Kelly Single -> U15C**
- 4. Justine Bodrug -> 2VP**
- 5. Jolene Allegretto -> 1VP**
- 6. Scott Maglio -> U11C**

SECONDED: Ryan Newman

CARRIED

4. AGM Recap and Business Arising

A. AGM recap

- The biggest issue that has come up is transparency. There's a lot of questions from the membership and we can provide further clarification.

B. Contracts

1. Tournaments – Our tournament coordinator won't be returning. We will have to look at hiring for the current amount of money or look into increasing the amount.
2. Ice Allocator + Registrar – Natasha has signed both contracts for the 2023-24 season
3. Ref Allocator – We don't have a signed contract for Tanya for the 2023-24 season and Ashleigh will reach out to see if she's been provided with a contract.
4. Admins – Both contracts are up at the end of June. To be discussed later, as Hanna is on this call.

- ### **C. Credit Card Payments**
- We have a few accounts under the previous president's credit card and he's agreed to continue with payments, until this has been transferred. We will need to put a card on file for some of these annual payments, as cheques aren't accepted. Ashleigh will provide her card.

- The previous board decided not to open an account on behalf of CMHA. With many things becoming paperless, this might be good to look into. James will speak with the bank, in regard to what credit cards would be available to us and report back to the board by the next meeting.
- Bylaw amendment will be added to the next meeting, regarding borrowing money.

D. Signing Authority Approval – The previous board had 4 cheque signers: James, Rubin, Sandra and Tami and the bank will be informed of these changes.

Motion: Removing Rubin Prince, Sandra Aubertin and Tami Lawrence from signing authorities and adding Ashleigh Turner, Jolene Allegretto and Eryn Tite as signers.

PROPOSED: Ryan Newman

SECONDED: James Bushell

CARRIED

E. Bank Viewing Access – Both Hanna’s and James have gone to the bank to gain bank viewing access and are currently waiting on paperwork. The bank is going through a transition, which is resulting in a delay in access. Sandra was the only one with previous access to our accounts. James will follow up on this as well.

F. BC Hockey AGM – June 9-10, in Penticton. If anyone is interested in representing CMHA, let Ashleigh know. Our budget also covers expenses relating to this. CMHA would need to provide the vote process by June 1, 2023.

G. PCAHA AGM – May 28. We have 5 votes total for this. Amanda and Eryn will be attending. If anyone else is interested in attending, please let Ashleigh know asap.

5. Financial Review:

A. Budget Approval – Budget highlights discussion. Any questions that arise can be emailed and the budget will be voted on at the June 6 meeting. Once this is set in place, we can set the registration fees and get registration started.

1. Gaming Grant Status – We did not get our \$100,000 Gaming Grant for next year, as it was denied. We applied for this on June 3 last year and we didn’t receive the denied letter until March 29. This has greatly impacted our budgeting decision, as we approved the TOC proposal before receiving this notice.

-James, Ashleigh and Hanna are working on the Gaming Grant to ensure that the deadline is made.

2. Budget Discussion -We had agreed to adding the TOC proposal (\$90,000), to decrease our surplus. With this news and a couple other things, we may not have the funds to keep registration fees the same.

-In comparison of last year’s actuals and this year’s budget, the larger increases are in Development and in Professional fees. In the previous season, the Risk Manager had recommended a \$50,000 budget for legal fees.

- We are projected to have a deficit of \$89,000 and that includes if we increased registration fees by \$100/person. Registration fees haven’t been raised in years.

-The day of AGM, the previous board had agreed not to raise the fees

-We can also look into other ways to find money

-Jordan had a \$75,000 budget (\$50,000 in Development, etc) which isn’t noted in the budget

-PCAHA + BC Hockey dues to be sent to James

-Any budget requests from the board can be sent to James

3. SportsEngine – Tabled until next meeting

6. Pertinent Updates

A. Amanda: E pact and risk updates – Tabled until next meeting

B. Ryan:

TOC's – We will be paying for their on-ice development and there's a cost savings with having them all coaching teams as well. Team fee collections will be revenue for us. We need to be clear on how we show this in our financials and provide a complete breakdown.

- Rep teams have to pay for their coaches, and they pay this by Rep fees. CMHA issues a cheque to the coaches. It's always been that way, and nothing has changed except for the 3 TOC coaches, parents will still pay for the coaches, but the money will come to the Association.
- Coach contract portion – Add clarification. For ex. They are being paid this amount of money for the coaching position and the remainder is for the TOC role. It will also benefit James, by showing the membership exactly where it's going.
- We need to figure out some details relating to how we are going to measure what we are paying for, what our membership is paying for and what the process will look like. Working with these guys would be a benefit to the association though.
- Ashleigh has proposed that everyone goes through Jordan's proposal, that Hanna will send out after the meeting. If there are any questions, they can be provided to Jordan. In result, this provides additional clarification.

Coaching recruitment update - A1 Coaches that have been ratified by the previous board, through email on May 6, 2023:

1. **U11A1 Head Co-Coach Ryan Campbell / Jordan Gould**
2. **U13A1 Head Co-Coach Ryan Dorohoy / Bill MacGillvray**
3. **U15A1 Head Co-Coach Ty Babych / Jaret Babych**
4. **U15A2 Head Coach Kyle Ponte**

- Kyle Ponte is the only coach contract that we have currently.
- Jordan Wolfe has been in contact regarding the U18 Rep coach position.

A. Bylaw Review – Tabled until next meeting

B. Meeting Schedules moving forward – Tabled until next meeting

Adjourn – 9:42pm

Next Meeting – June 6, 7:00pm via Zoom