



COQUITLAM

MINOR HOCKEY

COQUITLAM MINOR HOCKEY ASSOCIATION EXECUTIVE MEETING January 11, 2023 @ 7pm VIA ZOOM

Agenda

Voting members present:

President - Rubin Prince
2nd Vice President - Kylee Desharnais
3rd Vice President - Jolene Allegretto
Risk Manager - Amanda Dishaw
Coach Coordinator - Kelly Lawrence
Equipment Manager - Kelly Single
Parent Aux Chairperson - Linda Morales
U8/U9 Coordinator - Kash Tayal
U6/U7 Coordinator - Ian Esplen
U11C Coordinator - Ashleigh Turner
U15C Coordinator - Ryan Newman
U18C Coordinator - Natalie Hayton
Treasurer - James Bushell

Voting members not present:

4th Vice President - Sandra Aubertin
1st Vice President - Tami Lawrence
U13C Coordinator - Peter Aragon

Non-voting members present:

Admin support - Hanna Vandereijk

Call to Order - 7:05pm, by Chair - Rubin Prince

1. Minutes of previous meetings - (5 minutes)

Attached to the meeting agenda and invite are the minutes from the previous meeting. No one found any changes, or adjustments that needed to be made. Meeting minutes are accepted. MOVED: Jolene
 SECONDED: Natalie

2. Chair Address (5 minutes)

Merry Christmas and Happy New Year to everyone that wasn't at the fabulous Christmas Eve Party, put on by Linda and those who helped pull things together. Thank you so much. Hopefully, everyone had a good time and got a bit of a break from hockey. Some didn't, as hockey went straight through, and some were in tournaments throughout the break.

An apology was issued from PCAHA, regarding the delay in schedules.

In terms of movements with teams, most remained where they were. A couple adjustments within PCAHA. Most happened with the U11 super group, 2 lower end teams were pulled up. Burnaby Winter Club and North Shore Winter Club. No one else could compete, so 2 teams were added into it and remaining teams will still stay in the group. They will only play against each other. BWC and NSWC will play the remaining season only against each other.

City of Coq. Issued us a successful winter break and best wishes for the second half of the season. A thank you was issued on behalf of CMHA.

3. Reports

a) Administration

Hanna and Sarah have been organizing files, archiving, and working on the drive. Sarah has been working on the Microsoft opportunity for CMHA and looking into moving the website to Teamsnap. Microsoft approved to switch over as a non-profit. Once the transition has been figured out, it will be presented to the board. Do we want to move off google and onto Microsoft and what that would entail? Hanna has been working on grant applications, the Friday Drop-in Program, website updates, etc. She's currently waiting for the bookkeeping discussion with Hank. Reach out to Hanna and Sarah if you need any assistance with anything.

A new domain name for the association is being investigated, the repercussions of it and transferring everything over.

b) Treasurer

Our gaming grant is still under review. 2 potential reasons for that. Last year we were very profitable, which can result in the funds that we can accumulate, to still be eligible for the grant. The other reason, our gaming revenue report was that the gaming grant was submitted June 3, 2022. This doesn't impact this year. Last week Sandra transferred \$100,000 to our main account. The grant we applied for this year affects next year.

Follow up on last month's motion. One issue is we charge teams \$40 for extra rostered officials. This gets paid to BC Hockey. Counter productive to charge members to step up for a role. We should be encouraging as many team volunteers as possible. \$1,400 was raised last year and \$1,440 this year so far, minimal amounts. To raise this, an administrator was paid to go through and figure this all out at \$30/hr.

MOTION: To eliminate the \$40 extra rostered official for 2023-2024 season **CARRIED**

SECONDED: Natalie **OPPOSED:** Amanda, Ashleigh and Ian

Kelly agrees with James on this. Coach coordinator to come up with a limit that's reasonable pertaining to coaches. Rubin hasn't come across a policy on the capacity and agrees with Amanda on putting perimeters on this. Agrees with removing the fee, but a structure should be set in place for next season.

As per Rubin, the second deposit has been put into the teams – the rep fees, goalie clinics, the extra officials. We are up to date there. Some teams are running out of cheque supplies and the bank is working on those. James has gotten some cheques from the bank. Both James and Sandra can pick up cheques from the branch.

c) Risk Manager

No further movement on the media case. Rubin received a phone call today, from the Coq. RCMP regarding the police file case. This has now officially been closed. The city has reached out for our response, and we have responded with: it's with the ITP. The ITP is still reviewing if they will take this on, or not.

An update regarding the potential legal proceedings. Hockey Canada's insurance policy potentially will cover legal fees, or settlements. Amanda to meet with the adjuster Jan. 12, as to what those entails. An update will be provided at the next meeting.

Rubin has met with Richard. The outcome is that the city's position is supportive of CMHA. He understands the difficult position CMHA was in, the history of CMHA and the previous conversations that he's had with Rubin. He's confident with the actions CMHA has taken.

d) Equipment

Thanks to Jolene for getting the ball rolling with jerseys and thanks to Ian for incorporating the anniversary date.

e) Coach Coordinator

Ran the development one clinic early Dec. and filled up the entire room upstairs. Very successful and people all over BC attended. Craig is running the follow up development sessions for the development clinics.

Reminder to all - Coach clinic reimbursements come out mid-March. Admin to inform.

A learning lesson for some team coaches this season to act professional. Incident regarding a coach, who is new to coaching and is a first-year head coach. Tami and Kelly have received a letter from Delta saying our coach is swearing at their players. This was looked into. Tami and Kelly had a discussion with him and mentioned you can't swear ever, and you can't talk to the other players, as a coach and during a game. He understood and realized his mistake. The coach wrote a letter to the association, and they reached out to that parent, and she was very happy it was addressed.

f) Tournaments

3 tournaments were held in December: The Candy Cane, U15 A and U15 C. Lots of positive comments have been coming in from other associations on how much they enjoyed it. Thank you to Michelle (Tournament Coordinator) and the organization on success of the events.

The final numbers for the U13 A tournament were \$3,585.96, which went back to each of the 3 A teams. We will work on the budgets for The Candy Cane, U15 A and U15 C. In comparison to previous years, the amount was less from prize drawings, fundraising initiatives with the baskets and the 50/50. Both were successful overall. Updates will be provided as they become available.

One thing that came up with the U15 A's, there were concerns about medal presentations. This was a miss by the tournament committee. It's not the Tournament Coordinators role to do this. They are only paid for the prep work and planning work. Going forward, we need to coach the committee to recognize that. Either a member of the Executive committee, or a volunteer to award on behalf of CMHA.

Medals awarded at the finals for U15C, by the tournament committee went well.

g) Technical Operations Coordinator

Update went out to everyone.

Regarding budgeting, we aren't at a point where we can break those down at this time. We will have to look into this.

One issue we are running into from a development standpoint, is that the city has given us ice and pulled ice back. Previously, when we did the Spring break camps, we were awarded ice due to covid, which wasn't our regular ice from the city. This ice will potentially not be available this year.

No CMHA jackets available currently for the service providers. This wasn't originally put in our budget. Once a better program is built, it will include what the budget will look like and what we are willing to provide. Kelly recommends jackets for new coaches. As an association, this will be part of the work to prepare next year's board to have a good budget set in place.

Jordan could come up with some budgets and share with the board what he feels would be available. Jordan is interested in staying on, he has plans regarding the role and functionality. He's working on a proposal to present to the board. He's finding it difficult to run all the divisions, it's a lot for one individual to manage. The TOC position potentially needs to be a Technical Operations Committee.

There's a good opportunity to look at all this in advance.

h) Other(s) (Registrar, Ice Allocator, Referee Assignor, Referee Training Coordinators)

Registrar/Ice Allocator - There have been a few issues this season with the changes at the city for bookings and ice allocations. It is a learning experience for the new team at the city.

PCAHA ice request for the Scholarship tournament. She's currently working on that, by looking for practice times, etc. Fraser Valley North is going to host as much as they can and normally some games go into the valley. She's working directly with PCAHA on that.

BCEHL ice request asking us to provide any ice for their U17 and U18 groups, as they are having trouble rescheduling their games. Port Moody and Port Coq. have both hosted games on behalf of the BCEHL. They've used those ice times as association fundraisers. If this goes ahead, do we want to use it as a fundraising opportunity as well?

Referee Assignor - some schedules have been delayed from PCAHA. The new referees have been excited about picking up shifts. Everyone had fun at the Candy Cane tournament.

Referee Training Coordinators – The weekly sessions have been well attended. Tanya sent out a reminder to all new referees, to ensure they attend those. We run these until the end of February. Tanya's contract is until the end of the season.

4. Correspondence

A correspondence letter was sent from Hockey Canada. It announced that part of their program that goes into next year, will be to tackle a Truth and Reconciliation opportunity. They are looking for associations to be involved. This is something we can review and discuss if we want to get engaged with it. This included getting the orange practice jerseys, to represent orange shirt day through the season. Hockey Canada will be providing us with updates.

An email was sent to us from a parent with the Sunshine Coast Association, regarding several of our U18 team players' old CMHA logo equipment bags. This individual stated that they are of aboriginal descent and was concerned and wanted to know our position on it. He read into the fact that our association changed our logo but didn't understand why it was on the bags. Rubin is working on a response, advising that Coquitlam chose to change the logo. However, the previous logo was supported by the Kwikwetlam First Nations, and it was a symbol of pride and strength for many years. Sunshine Coast Blue's Hockey recently removed its indigenous themed logo and their actions are comparable to ours, was also referenced. We purchased new jerseys for the association, but it would be unfair to demand parents to invest in new equipment.

5. Unfinished Business

N/A

6. New Business

There's been discussion of a new nickname that the association would use, which has stemmed from a parent's suggestion. They would like this to be kept in mind when we redesign the jerseys. CMHA will eventually be deciding on a name, do we want to decide this now, or later? As we just went through a rebrand, this might be too soon. We will have to do some research on this. It would be nice to have something for the kids to cheer with.

Regarding the AGM and board positions, we need to have people in place prior to our AGM. Normally, the process is to form a nominating committee and approach people to get involved. As per Rubin, unsure if this needs to be done at an individual, or a board level. Rubin will be sending out an individual email asking who's interested in returning and see what positions we need to start recruiting for. As per our official bylaws and policies, our nominating committee is to be formed by the end of Jan.

7. Round Table – Director Updates – 25 minutes

Jolene – Hanna's reached out regarding the Volunteer Appreciation Night and the Annual Awards Night. She's happy to take it on and Jolene is happy to assist. Dates need to be set for venues.

Jordan mentioned that a reminder email should be sent out from Natasha to people who are doing the camps. We had a couple kids show up on the Monday before, as some forgot the dates and what they signed up for. A couple of people asked for attendance lists.

Linda - Looking into venues but needing a timeline of when we are looking to hold these events. Linda has reached out to a caterer who BBQs. Linda is happy to let Hanna take one on, or both can work together on them. The awards night is normally held in Ar2 when the ice is out. Invites can go out to all that won banners/tournaments and parents can reach at the top. The volunteer event is normally held at a venue. It would be nice to have it without kids. This was held after spring break in April. The feedback is to do 2 separate events, potentially 2 weeks apart. As per Rubin, PCAHA hasn't decided if they will be purchasing banners this year. This will have to be built into our expenses.

Regarding the Coach vs Coach game, it was impossible to find ice time. We won't be proceeding with this event this year.

Ashleigh – Just to inform everyone - a parent requested to swap teams for U11. She thought people would leave CMHA, if they didn't get to swap. She has been responded to and Ashleigh is waiting for a response. She was informed that our teams were balanced at the start of the year, and we won't be switching. As per Rubin, we will investigate this. Our commitment to BC Hockey and PCAHA is that we will do our best to balance our teams. This is written in the PCAHA rulebook. Next year, we want to look at what that program looks like and how we review that. The feedback from Team Genius was mixed. We need to accommodate requests that come into the association.

Ryan – Would love for our board to come up with a set of values, to align with our mission statement. The sooner that we can make some changes, we can draw in the support. Use PCAHA guidelines in the

process.

Emails were sent to Hanna and Sarah regarding where to find information on the Sponsorship role. Do we have a job description for this? This is a real opportunity to capitalize on. As per Rubin, the description is outdated by years. It's one that we need to look at going forward. We don't have a full sponsorship that goes into the association. Hanna expressed interest in helping to develop this role and work on that.

Natalie – Thank you to those who helped with the Share/Christmas Train in Port Moody. Hopefully, next year we can do more of that and give back to the community. A few helped with the Christmas Skate too. They use these hours for graduation, or Centennial Hockey Academy.

U18 C is having their scholarship tournament, Feb. 18-25 and we have the Pup Tournament Feb. 17-20. U18 ends up cramming 4 weeks of games into 2 weeks. A message has been sent to PCAHA, asking why they don't run this tournament during the scheduling week. PCAHA's response is that they have nothing to do with it. As per Rubin, this did come up at the last president's conference and we recommended that. Another call is scheduled next week, and this will be brought up.

Move to end meeting – Ashleigh, Ian

Meeting Adjourn 8:50pm

Next meeting to take place on February 6, 2023